

## Curricular Practical Training Eligibility Policy

In the SDSU Management Information Systems Department and the Charles W. Lamden School of Accountancy, Curricular Practical Training (CPT) is defined as any optional internship that is an **integral** part of the established curriculum for a program of study. Only internships that are directly related to the course curriculum qualify as curricular practical training.

Please note that CPT is **not a right** but it is a **privilege** given by the College of Business Administration to international students. Some institutions, such as SDSU, allow students to work as interns off campus as part of their curriculum. According to the Immigration and Naturalization Act, the terms and conditions of the CPT are determined by the degree-granting institutions.

### Requirements Specific to Curricular Practical Training

#### General Requirements:

Students must satisfy the following criteria to be eligible for either academic year or summer CPT:

1. The student's SDSU GPA must be 3.20 or higher.
2. The student has filed his/her Program of Study (POS).
3. The student has completed at least 18 units of coursework at SDSU.

#### Enrollment in MIS or ACCTG 798:

Students must enroll in the 1-unit MIS 798 or ACCTG 798 course each semester they have an internship. This course will not be on your POS.

#### Academic Year CPT:

Internships during an academic year must be located within San Diego County.

Students who request a full time CPT (21 – 40 hours per week) cannot enroll in more than 7 units of coursework, including the 1-unit MIS or ACCTG 798 course. There is no unit limit for students requesting a part time CPT (1-20 hours per week).

#### Summer CPT:

During summer only, internships may be located outside of San Diego County, including out-of-state locations.

Students who request a full time CPT (21 – 40 hours per week) cannot enroll in more than 4 units of coursework per summer session, including the 1-unit MIS or ACCTG 798 course. There is no unit limit for students requesting a part time CPT (1-20 hours per week).

Students must adhere to all CPT regulations established by this policy, the SDSU International Student Center and the Immigration and Naturalization Act. Additionally, students are expected to attend all classes for which they are enrolled. Failure to comply will result in non-renewal of CPT participation.

*This policy applies to any CPT requests submitted to the MIS Department and the Charles W. Lamden School of Accountancy beginning on Monday 8/29/2016.*