

DECLARATION OF UPPER DIVISION MAJOR

Please Print

Name _____ RedID _____
 Last First MI

Email _____ Phone _____

Which major are you declaring? _____ (eg. Accounting, Finance, IS, etc.)

<u>Preparation Courses</u>	<u>Completed at (school)</u>	<u>Grade</u>	<u>Office Use Only</u>
ACCTG 201 Financial Accounting	_____	_____	_____
ACCTG 202 Managerial Accounting	_____	_____	_____
ECON 101 Macroeconomics	_____	_____	_____
ECON 102 Microeconomics	_____	_____	_____
FIN 240 Legal Environment of Business or Business Law	_____	_____	_____
MIS 180 Information Systems	_____	_____	_____
RWS 290 Business Communications (formerly BA 290) (not required for Accounting majors)	_____	_____	_____
STAT 119 Business Statistics or ECON 201 Statistical Methods	_____	_____	_____
MATH 120 Business Calculus or MATH 150 Calculus or Finite Math	_____	_____	_____

Have you taken any Upper Division Business Courses? (Circle One) YES NO

Students will be permitted to declare ONLY the majors for which they are eligible. Your overall GPA when Spring grades are posted must be at least a 2.9 OR you may request to be waitlisted ONLY if you have a 2.80 or higher and decisions are at the digression of the department. You must have a "C" or better grade in all major prep courses.

I understand that admission to upper division Business does not constitute an official evaluation and acceptance of transfer work. Official review is done by the Office of Advising and Evaluations.

I HAVE READ, UNDERSTOOD, AND WILL ABIDE BY THE INSTRUCTIONS ON THE BACK OF THIS SHEET.

Signature _____ Date _____

MAJOR GPA

SDSU Units

SDSU GPA

Overall Units

Overall GPA

Honors Prog.

Verified By

____/____/____

DECLARATION OF UPPER-DIVISION BUSINESS MAJOR IMPORTANT INFORMATION AND INSTRUCTIONS

Please read the following information and instructions before completing this application to declare an upper division Business major.

Please make sure that your SDSU Degree Evaluation is viewable online before you declare upper division. If you cannot access it from your Web Portal please visit the Academic Advising Center, SSW 1551. This Evaluation must show the grades that you earned in the nine major prep courses.

Note: If you have completed a prep class at another school in Spring 2017 or Summer 2017 and it is not yet shown on your Degree Evaluation, then we can accept an unofficial transcript from the school *only if* SDSU has an articulation agreement with that school. Check www.sdsu.edu/tap to see if SDSU has an agreement.

REQUIREMENTS TO DECLARE UPPER DIVISION BUSINESS

1. 60 or more units completed
2. 2.90 or better overall GPA OR request to be on the waitlist.
3. All 9 prep courses (8 for Accounting majors) completed with a C or better. No C- or Cr/NC grades permitted. **All prep courses taken prior to the current semester must be shown as completed on your degree evaluation.**

CATALOG YEAR

Knowing your catalog year is crucial to taking the proper courses for graduation. Declaring upper division does not change your catalog year, unless you are declaring as an Undeclared Major. If you are unsure what catalog year applies to you, come to the Business Advising Center (BAC) for assistance.

BRING COMPLETED APPLICATIONS TO THE BAC IN EBA 448